



Christ Church (C of E) Primary School



Home Visit Procedure

Approved by Governing Body:

Due for Review: September 2024

Christ Church Home Visit Procedure

Rationale

At Christ Church we recognise that we may to offer vulnerable families the opportunity of a home visit if needed. During the home visit we will:

- Play or talk with the child and to develop relationships
- Observe the child in home surroundings
- Develop a relationship with parents and reassure any anxieties
- Conduct meetings and reviews regarding the child
- Work with the family and other professionals to ensure the child is safe, well and is accessing education

For the health and safety of the practitioners visiting homes the school will:

- Ensure that a minimum of two practitioners attend each visit
- Note parental concerns, health, social care and SEN issues raised
- Keep a record of the times and locations of visits
- Make available a named person who will be contacted by the visiting practitioners upon completion of visits

The school will aim to offer home visits where it is felt to be in the child's best interests and is agreed with parents.

The visiting practitioners will be one of the following employees, who may be accompanied by a member of school support staff:

Amanda Donelan (HT)

Louise Grant- Jones (AHT)

Mina Shahi (AHT)

Jenny Thornton (SENDSCO)

Gill Baker (Child & Family mentor)

The named contact person is: **Sarah Dollard (SBM)**

Home Visit Record Sheet

Date of Home visit:		Start Time of Home Visit:		Estimated return time to school	
Staff (must be 2) attending Home visit:			Contact number(s) for staff attending Home visit:		
Name of Child / Family:					
Address of Home visit:					
Purpose of Visit:					
Name of school contact:		SLT Sign off:		Copy in child's file?	
				(√ / X)	