**Catering Assistant**

**Permanent post to start as soon as possible – Please specify if you are wanting to apply for either both posts or only one post**

**Post 1 - Hours:** 12.5 hours 11:00am – 1:30pm daily

**Post 2 - Hours:** 5.25hrs 3:45pm – 5:30pm Tues, Weds, Thurs (After school club)

**Salary Post 1:** Band A Point 2 Actual Salary £7,290 - 39 weeks Term time only + 1 week

**Salary Post 2:** Band A Point 2 Actual salary £3,003 – 39 weeks Term time only + 1 week

The Local Governing Body of Christ Church C of E Primary School, Moreton are seeking to appoint an enthusiastic, friendly and committed Midday Assistant to join our catering team.

The successful candidate will be responsible for supporting the catering manager in the preparation and serving of food and washing up and cleaning of the kitchen area. They will be required to assist in the smooth running of the catering operation.

The successful candidate will be

* A responsible caring adult with the health, safety and welfare of the children always in mind
* Experienced in working with children and able to communicate positively
* Able to act upon their own initiative whilst maintaining a cheerful, flexible attitude
* Committed to working with staff teams across the school
* Willing to contribute and support the Christian ethos of the school
* Knowledgeable of – or have the willingness to learn about - the implementation of school’s Safeguarding Procedures

We are a busy, thriving school with a commitment to our employees and community; we are looking for someone who shares our high expectations, drive and personal responsibility. Our caring teams and fantastic pupils make Christ Church a happy place to work. We are committed to supporting our families by providing our pupils with a varied selection of nutritious meals both hot and cold daily for lunch and our afterschool clubs..

Application forms and your covering letter of no more than 1 page of A4 explaining:

1. Why you would like the post
2. What qualities you will bring
3. What experience you have linked to the job description
4. How you feel able to support children and make lunchtimes a positive experience for them

All completed application forms and letters should be sent to the School Business Manger Mrs Sarah Dollard or emailed to [**sdollard@christchurch-moreton.wirral.sch.uk**](mailto:sdollard@christchurch-moreton.wirral.sch.uk)

**Closing date for applications is Monday 12th May at 12 noon**

Shortlisting will take place that afternoon and those candidates who are being invited to interview will be contacted by telephone. Interviews are scheduled to take place on the afternoon of Tuesday 13th May.

Christ Church Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

This post is subject to an Enhanced Level DBS check.

All applicants will be considered on the basis of suitability for the post regardless of sex, race or disability.