

Location or School Address: Christ Church CE Primary School, Moreton	Date assessment Undertaken 5.12.2021	Assessment undertaken by : Jeanne Fairbrother & Mina Shahi (AHT) & Amanda Donelan HT
Activity or situation <b>Christmas Performances at church - COVID 19</b>	Review date: weekly	Signature: <i>Mina Shahi</i>

**Background information**

Risk assessment shared with each year band via email and saved in staff shared area – 2122 – Christmas service 2122 – RA for nativity services at church

Risk Assessments to be read and signed acknowledgement given to TLRs at KS meetings on 5.12.2021 – to be minuted

Nativity services will be held at Christ Church Parish, Moreton.

Children and school will use the alter area at the front of the church, the carpet space at the front of the church and the first 2 rows of pews.

Children will sit in year groups with a gap in between the two.

Only one year band of children to be in church at any time.

Staff to wear face coverings when entering and exiting the church building and if moving around during the service (masks can be removed during nativity section of service to support children with prompts / words etc).

Parents / Carers restricted to **one adult per household** and no younger siblings permitted to ensure numbers are restricted, a film will be circulated of the nativity for family members unable to attend

Parents / carers to wear face coverings.

Self- service of programmes/leaflets by parents and adults to reduce risk of transmission.

Church to fog the building prior to use and between services.

Member of SLT to review RA after each nativity to see if any further actions should be taken and amendments made and shared with next year group:

- MS after Y2 nativity – Monday 6<sup>th</sup> December
- AD after Y1 nativity – Tuesday 7<sup>th</sup> December
- LGJ after FS2 nativity – Wednesday 8<sup>th</sup> December
- AD for KS2 – Thursday 16<sup>th</sup> December

**School must assess the risks of every event of this type held in school separately as per local Public Health advice.**

**The Legislation**

The Health & Safety at Work Act 1974

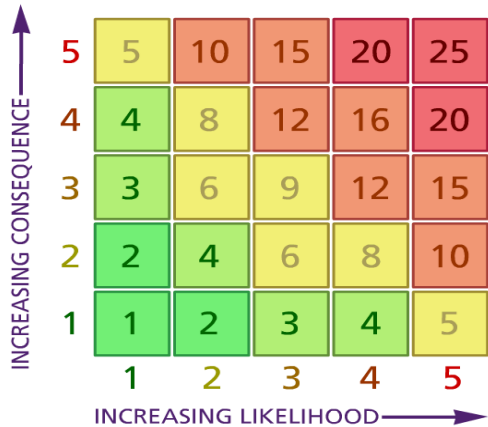
The Management of Health & Safety at Work Regulations 1999

DfE Actions for schools plus associated COVID 19 Guidance

1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc)?	Risk Score Consequence X Likelihood	4) Any further action. This should be included in the action plan (5)
<b>Failure to assess the risks of COVID 19 (including Omicron) transmission in school.</b>	<b>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</b>	<ul style="list-style-type: none"> <li>School has assessed the reasonably foreseeable risks of transmission of COVID 19 including Omicron.</li> <li>The risk assessment is regularly reviewed as circumstances in school and the public health advice changes.</li> <li>School monitors whether the controls in place are effective.</li> </ul>	<b>2x2=4</b>	
<b>Parents &amp; visitors attending performance</b>	Staff, pupils, visitors to church – increased risk of transmission.	<ul style="list-style-type: none"> <li>Anyone who has any of the symptoms of COVID 19 or is unwell is asked not to attend on invites, Parent mail etc.</li> <li>School requests that attendees take an LFT test on the day prior to the event.</li> <li>Plan the event and hold multiple performances to avoid overcrowding of spectators : Christ Church Parish – up to 60 children, 5 staff and 60 parents – spread out across the church. One adult per child sat 2 to one pew wearing masks, with one class parents sat n one side of the aisle and the other class on the other side of the aisle. 2 pews distanced from pupils and parents. Pupils to be sat in classes in seating plan, spaced out using front pews, floor space and choir stalls. Classes to stay on separate sides of the church.</li> <li>Church will ventilate as much as possible/practical with doors open at front and back of church to allow freeflow of air</li> <li>Church will ventilate the room well for at least 15 mins before and after any event and ensure all touch surfaces are cleaned before use by another group and Rev. Cousins will fog the church in between groups</li> <li>Parents to have advance warning of only one parent per child to attend and a film will be sent for those not attending</li> <li>Sanitiser will be available at all entrances and staff and notices will reinforce good hand and respiratory hygiene measures</li> </ul>	<b>2X2=4</b>	Action Nominated person to pass information to parents etc.

		<ul style="list-style-type: none"> <li>Adults are required to wear face coverings in church at all times– unless exempt.</li> <li>Masks to be worn by all attendees in line with current government guidance</li> <li>Audience seating or standing arrangements take account of social distancing (each class on each side of church, gaps in between and a gap between adults and children)</li> <li>Church is thoroughly cleaned before and after the event and fogged in between sittings.</li> <li><b>If school is in an outbreak situation</b> – The event is moved to a remote event</li> </ul>		
<b>Staff &amp; pupils participating in the performance - singing, playing instruments.</b>	Staff, pupils, visitors to school – increased risk of transmission.	<ul style="list-style-type: none"> <li>Staff and adult visitors should wear a face covering when moving into and out of church.</li> <li>Indoor singing in church is possible with children remaining spaced out and not facing each other. Classes to remain separated also.</li> <li>Pupils to be side by side, not face to face</li> <li>Staff to maintain 2m social distancing (face to face contact to be avoided where possible)</li> <li>School will keep performance times as short as possible and</li> <li>Pupils will sing ‘quietly’ to reduce aerosols.</li> <li>School has read and completed RA 023 Music in schools COVID 19 (below) and followed the general guidance and measures recommend to reduce the risk of transmission</li> </ul>	<b>3X2=6</b>	
<b>Accident during Drama performance requiring first aid</b>	<b>Staff Pupils and Guests</b>	<ul style="list-style-type: none"> <li>Access to first aid (TA to bring first aid kit, epipens and inhalers. TA to sit in between children (by music area) so easy to access casualty.</li> </ul>	<b>1x2=2</b>	Ensure sufficient FA equipment available
<b>Fire evacuation leading to injuries</b>	<b>Staff pupils’ and guests</b>	<ul style="list-style-type: none"> <li>Person in charge to review current Fire Risk Assessment and ensure it fits the needs of the performance</li> <li>Pre performance brief with all staff engaged in production on fire evacuation procedures and any roles and responsibilities</li> <li>Consider any visitors to the event who need assistance to evacuate in the event of a fire. (Any spectators n wheelchair to sit near children’s area at rear of church for prompt safe and accessible exit.</li> </ul>	<b>1x2=2</b>	SLT person in charge to identify specific roles including checking fire panel.

		<ul style="list-style-type: none"> <li>• Fire safety announcement made before each performance (SLT member introducing to run through housekeeping)</li> <li>• Person in charge to identify specific roles including checking fire panel. This may be completed in conjunction with site staff</li> </ul>		
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Risk Rating	Action Required
17 - 25	<b>Unacceptable</b> – stop activity and make immediate improvements
10 - 16	<b>Urgent action</b> – take immediate action and stop activity, if necessary, maintain existing controls vigorously
5 - 9	<b>Action</b> – Improve within specific timescales
3 - 4	<b>Monitor</b> – but look to improve at review or if there is a significant change
1 - 2	<b>Acceptable</b> – no further action but ensure controls are maintained & reviewed

**Likelihood:**

- 5 – Very likely
- 4 – Likely
- 3 – Fairly likely
- 2 – Unlikely
- 1 – Very unlikely

**Consequence:**

- 5 – Catastrophic
- 4 – Major
- 3 – Moderate
- 2 – Minor
- 1 – Insignificant

(1) List hazards **something with the potential to cause harm** here  
 (2) List groups of people who are especially at risk from the significant hazards which you have identified  
 (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk **the likelihood of harm arising** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.

**(5) ACTION PLAN**

	5. Action plan	Responsible	Completed
1	Ensure sufficient FA equipment available	AHT	ASAP
2			
3			
4			
5			
6			
7			

8			
9			
10			
	<b>Action plan agreed by (NAME &amp; DATE)</b>		